

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
MARCH 22, 2016

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, March 22, 2016, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:12 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by David Bufalini. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Lesia Dobo  
Rob Harmotto (via video conference)  
Lori McKittrick  
Daniel Santia  
Anna Segner  
Jeffrey Winkle

Members Absent:

Christopher Galzerano

Also in attendance were: Dr. Charles M. Reina, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Robert Kartychak, Jessica Webster, and Michael Milanovich, Principals; Sheri Douglass, Director of Transportation; and citizens.

MOTION #1

By David Bufalini, seconded by John Bowden, to remove the resignation of Clifton Schreiber, bus driver, from the agenda. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

“Good News” reports were presented by Mr. Kartychak from the elementary schools, Mrs. Webster from the Junior High School and Mr. Milanovich from the Senior High School. Copies of each report are attached to these minutes.

Mr. Bufalini thanked all for their fine reports.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPEd ITEMS

MOTION #2

By John Bowden, seconded by Daniel Santia, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the February 23, 2016 business meeting minutes as presented.
2. Recommendation to approve the March 8, 2016 work meeting minutes as presented.

APPROVAL OF GROUPEd ITEMS

MOTION #3

By Anna Segner, seconded by Jeff Winkle to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of February 2016, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of February 2016, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of February 2016, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

Linda Helms from the B.F. Jones Memorial Library presented the April calendar.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Lesia Dobo, Chair**

**MOTION #4**

By Lesia Dobo, seconded by Lori McKittrick, to approve the job description for the InnovatED course at the Junior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Athletics by David Bufalini, Co-Chair**

**APPROVAL OF GROUPEd ITEMS**

**MOTION #5**

By David Bufalini, seconded by Daniel Santia, to approve items 1 through 3, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Payment of winter coaches beyond the regular season. (**Attachment**)
2. Request of Hopewell Football Boosters to operate the concession stand, spirit shop and conduct a 50/50 raffle at all home Varsity, Jr. Varsity and Junior High football games.
3. Request of Hopewell Football Boosters to operate the concession stand and spirit shop on July 16, 2016 during Viking Pride Youth Football Camp and on Thursday nights during football season to serve dinner to players and coaches.

**Buildings and Grounds by Anna Segner, Chair**

**APPROVAL OF GROUPEd ITEMS**

**MOTION #6**

By Anna Segner, seconded by John Bowden, to approve items 1 through 8, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Hopewell Area School District Emergency Operations Plan.
2. Request of Potter Raccoon Cheer and Football to use the Gym B at the Junior High School on May 4, 2016 and May 6, 2016 from 7:00 p.m. until 9:00 p.m. for cheer tryouts.

3. Request of Robert W. Young Post 8805 Veterans of Foreign Wars to use the Senior High School as a staging area and the Junior High School for their Memorial Day parade and service.
4. Request from Hopewell Football Boosters to use the Senior High School Cafeteria on April 6, 2016 from 6:00 p.m. until 8:30 p.m. for a meeting.
5. Request of the Hopewell Football Boosters to use the Senior High School cafeteria during football camp August 15-19, 2016 and August 22-23, 2016 to feed the players and coaching staff.
6. Request of the Hopewell Football Boosters to use Tony Dorsett Stadium on July 16, 2016 for Viking Pride Youth Football Camp.
7. Request of Hopewell Police Office, Jim Price, to use the track for Walk Against Drugs on April 9, 2016 from 6:00 p.m. until 9:00 p.m.
8. Request from B.F. Jones Memorial Library to use the Senior High School auditorium on November 19, 2016 from 6:00 p.m. until 8:30 p.m. for a concert. The District will waive custodial fees.

**Finance and Budget by John Bowden, Chair**

**APPROVAL OF GROUPED ITEMS**

**MOTION #7**

By John Bowden, seconded by Rob Harmotto, to approve items 1 through 3 and to ratify items 4 and 5 as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

- a. General Fund payments (WesBanco) in the amount of \$275,918.82
- b. Cafeteria Fund payments in the amount of \$90,149.86
- c. Capital Reserve payments in the amount of \$13,610.56
- d. General Fund (Citizen's Bank) payments in the amount of \$28,188.67
- e. General Fund (WesBanco) payments in the amount of \$1,998,171.67

**MOTION #8**

By John Bowden, seconded by Lesia Dobo, to approve the 2016-2017 pay schedule, as presented. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

MOTION by John Bowden, seconded by Anna Segner, to approve the advertisement for receipt of bids for supplies and/or equipment for the 2016-2017 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #10

MOTION by John Bowden, seconded by Daniel Santia, to approve the 2016-2017 Beaver Valley Intermediate Unit general operating budget in the amount of \$1,796,190.00. MOTION carried unanimously by affirmative roll call vote of all Directors in attendance.

**Personnel by Rob Harmotto, Chair**

MOTION #11

By Rob Harmotto, seconded by John Bowden, to accept the resignation of Jacalyn Eiler, special education aide at Hopewell Elementary School, effective June 3, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By Rob Harmotto, seconded by Anna Segner, to approve Karen Gartley as Kindergarten Department Chair, effective March 23, 2016. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**APPROVAL OF GROUPED ITEMS**

MOTION #13

By Rob Harmotto, seconded by Lori McKittrick, to approve items 1 through 4 as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Elimination of the position of 10 month Cafeteria/Senior Project secretary.
2. Elimination of the position of 12 month Athletic Director/Buildings and Grounds secretary.
3. Establish 10 month (1/3) Cafeteria/(2/3) Athletic Director secretary position.
4. Establish 12 month Buildings and Grounds secretary position.

APPROVAL OF GROUPED ITEMS

MOTION #14

By Rob Harmotto, seconded by John Bowden, to approve items 1 and 2 as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Change of employment status for Guy Celeste from substitute driver to permanent driver effective February 29, 2016.
2. Change of employment status for Lisa Sinclair from substitute driver to permanent driver, effective March 10, 2016.

APPROVAL OF GROUPED ITEMS

MOTION #15

By Rob Harmotto, seconded by John Bowden, to approve items 1 and 2 as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Change of employment status for Mackenzi Woolsey from assistant girls volleyball coach to volunteer coach.
2. Change of employment status for Vanessa Trombetta as assistant girls volleyball coach at a stipend of \$1,898.00.

MOTION #16

By Rob Harmotto, seconded by Lori McKittrick, to approve the substitute personnel rosters. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Transportation by Mr. Harmotto, Co-Chair**

MOTION #17

By Daniel Santia, seconded by Lesia Dobo, to approve the proposal from Transfinder in the amount of \$3,490.00 for GIS map conversion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Reina wished Mrs. Eiler well in her retirement. He also mentioned that the end of the 3<sup>rd</sup> nine weeks is March 29, 2016 and that everyone is getting ready for state testing.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

April 12, 2016 – 7:00 p.m. Work Meeting, Central Administration

April 26, 2016 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Lesia Dobo, seconded by Daniel Santia, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:38 p.m.

HOPEWELL AREA SCHOOL BOARD

David H. Bufalini, President

Nancy Barber, Secretary